STAFF PERSONNEL

Series 400

POLICY TITLE <u>USE OF SCHOOL PROPERTY AND EQUIPMENT BY STAFF</u> No. 401.15

The School District will permit school property and equipment to be loaned to staff members when such use is directly related to their job assignment. This use will follow the same guidelines as established in Policy 905.1 Community Use of School Facilities and Equipment. The administrator and/or supervisor will establish and follow proper controls to ensure the borrower's responsibility for, and return of, all such equipment.

Date: December 11, 1995

Last Date Reviewed: October 24, 2016 Last Date Revised: November 7, 2016