STAFF PERSONNEL

Series 400

POLICY TITLE CLASSIFIED EMPLOYEE LICENSING/CERTIFICATION No. 411.4

Classified employees who require a special license or other certification will keep them current at their own expense. Licensing requirements needed for a position will be considered met if the employee meets the requirements established by law and by the Iowa Department of Education for the position.

The requirements stated in the Master Contract between employees in the collective bargaining unit and the board will be followed.

Legal Reference: Iowa Code §§ 285.5(9) (2013).

281 I.A.C. 12.4(10); 36; 43.12-.24.

Cross Reference: 411.2 Classified Employee Qualifications, Recruitment, Selection

Date Approved: <u>August 14, 2006</u> Last Date Reviewed: <u>May 22, 2017</u> Last Date Revised: June 12, 2017