

STUDENT PERSONNEL

Series 500

POLICY TITLE ATTENDANCE RECORDS

No. 501.8

As part of the school district's records, the daily attendance of each student is recorded and maintained on file with the permanent records at Central Administration.

It is the responsibility of the principals to ensure that such reports are filed in the student information system database at Central Administration, the custodian of school records.

Legal Reference: Iowa Code §§ 294.4; 299 (2013).  
281 I.A.C. 12.3(4).

Cross Reference: 501 Student Attendance  
506 Student Records

Date Approved: March 12, 2001

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