

STUDENT PERSONNEL

Series 500

POLICY TITLE STUDENT PROGRESS REPORTS AND CONFERENCES

No. 505.1

The Board of Directors recognizes the following objectives or purposes for a system of student reporting practices:

1. To inform parents of the progress made by their children.
2. To bring parents into closer understanding of the work of the school.
3. To report for students' growth or achievement.
4. To assist students in evaluating their growth or achievement.
5. To assist the student, his/her parent, and the school in working cooperatively for the welfare of the student.

The superintendent/designee of schools, with assistance from his or her administrative teaching staffs, shall develop appropriate regulations related to procedures for evaluating and reporting student progress to parents.

Parent-Teacher Conferences shall be held twice in each school in the District - once each semester at the secondary level (6-12) and at the end of 1st and 2nd trimesters at the elementary level (K-5). Elementary Progress Reports are issued at the end of each trimester. These conferences shall serve as progress reports. In elementary schools, semester reports will be issued for related art classes following the second and fourth quarters. In the secondary schools, report cards shall be issued following the end of each semester of the school year and timely updates on Infinite Campus will be available. Deficiency Notices will be provided to students and parents.

Parents, teachers, or principals may request a conference for students in grades pre-kindergarten through 12, in addition to the scheduled conference time. Parents and students are encouraged to discuss the student's progress or other matters with the student's teacher.

Subject to any contrary direction from any court of competent jurisdiction, non-custodial parents shall, upon written request, have the right to receive notices, newsletters, student records and other pertinent information relating to their child. Non-custodial parents may also attend parent-teacher conferences, upon written request. All written requests will be honored until withdrawn.

Legal Reference: Iowa Code §§ 256.11, .11A; .280, 284.12 (2013).
281 I.A.C. 12.3(4), .5(16).

Cross Reference: 505 Student Scholastic Achievement
506 Student Records

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