

## NONINSTRUCTIONAL OPERATIONS AND BUSINESS SERVICES

### Series 700

#### POLICY TITLE FREE OR REDUCED COST MEALS ELIGIBILITY No. 710.2

Students enrolled and attending school in the school district, who meet USDA eligibility guidelines will be provided the school nutrition program services at no cost or at a reduced price. The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced price meals.

The district shall at least twice annually notify all families of the availability, eligibility criteria, and application procedures for free or reduced price meals in accordance with state and federal law. It is the responsibility of the Director of Nutrition Services to determine the eligibility of students for free or reduced price school nutrition programs, in accordance with criteria established by state and federal law. If school personnel have knowledge of a student who is in need of free or reduced-price meals, school personnel shall contact the Nutrition Department.

If a student owes money for five or more meals, the nutrition department lunch clerk may contact the student's parent or guardian to provide information regarding the application for free or reduced price meals. The school is encouraged to provide reimbursable meals to students who request reimbursable meals unless the students' parent or guardian has specifically provided written direction to the school to withhold a meal from the student.

Nutrition department employees may receive a complimentary school lunch meal. Other employees and non-students will be required to pay for meals and ala carte items consumed.

It is the responsibility of the Director of Nutrition Services to develop administrative regulations for implementing this policy.

Legal Reference: 42 U.S.C. §§ 1751 *et seq.*  
7 C.F.R. Pt. 210 *et seq.*  
Iowa Code ch. 283A  
281 I.A.C. 58.

Cross Reference: 710.3 Vending Machines  
710.4 Meal Charge Policy

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