

## STAFF PERSONNEL

### Series 400

POLICY TITLE CONDUCTING BACKGROUND CHECKS

No. 401.18

---

The Johnston Community School District is committed to the selection of quality staff and to providing a safe environment for all people in the district. As part of that commitment, the district will obtain a criminal history background check on all new employees and may obtain a criminal history background check and/or public sex offender database check (i.e. Raptor) on any prospective volunteer. Sexual, child abuse, and dependent adult abuse registries will be part of the background checks. The checks will be repeated on a periodic basis, in accordance with law.

It is the responsibility of the Director of Human Resources to develop administrative guidelines and assure this policy is enforced.

Date Approved: August 28, 2006

Last Date Reviewed: August 16, 2021

Last Date Revised: August 16, 2021